

# **Agenda**

# **Council on Student Success**

**02/05/03**

**4:00 PM**

**Fisher Science Conference Room  
Building 33, Room 285**

**Members Present: Kaitlin Ayers, Ken Barclay, Martin Bragg, Navjit Brar, Stacey Breitenbach, Doug Cerf, David Conn (Co-Chair), Donna Davis, Bob Detweiler, Mark Fabionar, Joe Grimes, Bonnie Krupp, Jerry Hanley, Kimi Ikeda, Unny Menon, Kent Morrison, Anny Morrobel-Sosa, Cornel Morton (Co-Chair), Jacob Parnell, Susan Sparling**

## **Agenda topics**

1. Review of Student Success Plan (Draft)  
(See attached.)
2. Adjourn

# Minutes

# Council on Student Success

02/05/03

4:00 PM

Fisher Science Conference Room  
Building 33, Room 285

## Student Success Plan

### Discussion:

"Early action" draft documents relating to a Student Success Plan for Cal Poly were distributed to the council and briefly reviewed. The documents address the goal of "timely progress to degree" and list objectives, strategies, status, barriers, and tactics. Due to time constraints, David Conn and Cornel Morton requested the council to review the documents and to email their comments/suggestions regarding the draft plans to Valene Mathews by Wednesday, February 12, 2003. *Electronic copies of the existing drafts will be sent to council members.*

In reviewing the draft labeled WDC, Objective #1, it was suggested that a sub-group be formed to develop a template to assist the departments in submitting a plan that will allow the goals to be accomplished within a reasonable timeframe. David Conn will form a group to create a departmental plan template.

Kimi Ikeda offered to form a group to address the barriers within WDC Objective #2, "Provide students with accurate, timely, information," and Objective #5, Strategy B, "Improve 'rationing' of available courses."

David announced that the systemwide Task Force on Facilitating Graduation has submitted its report to the CSU Board of Trustees. The report has not yet been acted upon, but it is likely the Trustees will accept its recommendation that campuses be required to develop Student Success plans. The report entitled "Facilitating Student Success in Achieving the Baccalaureate Degree" is available for review at the following address:

<http://www.calstate.edu/acadaff/facilitatinggraduation.pdf>

*Action Items:* Review draft documents of the Student Success Plan and send comments to Valene Mathews at [vmathews@calpoly.edu](mailto:vmathews@calpoly.edu)

*Person responsible:*  
All Council Members

*Deadline:*  
Wednesday,  
February 12, 2003

Student Success Plan (WDC)  
Goal – Timely Progress to Degree  
Objective #1: Enlist colleges and departments more fully in efforts to achieve timely progress to degree.  
Form sub-group to develop departmental plan template

David Conn

Report on progress  
by noon on Friday,  
February 14, 2003

Objective #2: Provide students with accurate, timely, information.  
Objective #5: Ensure classes are available when needed  
Item B. Improve 'rationing' of available courses  
Form sub-group to address the barriers and recommend solutions and timelines.

Kimi Ikeda

Report on progress  
by noon on Friday,  
February 14, 2003



